NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING
NOVEMBER 7, 2016

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM followed by the Pledge of Allegiance to the flag and a moment of silence. In attendance were Supervisors Steve Pany, and Mark Hills, Attorney Lisa A. Young, Manager Jeff Bartlett and Secretary/Treasurer Brenda Norder.

APPROVAL OF PREVIOUS MINUTES

Upon motion by Mark Hills, seconded by Steve Pany, the minutes of the Board of Supervisors Meetings of September 12, 2016, as corrected, October 3, 2016 and October 17, 2016 were approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

ANNOUNCEMENTS

1. The Township Offices will be closed Thursday and Friday November 24th & 25th for the Thanksgiving holiday.
2. The following Boy Scouts from Troop 144 attended the meeting as a requirement toward earning the Citizenship in the Community merit badge: Griffin Keck, Quinn Ciommo, William Makovsky, Kevin Landis, and Andrew Steigerwalt. Nick Tomko from Troop 57 attended the meeting as a requirement toward earning the Citizenship in the Community merit badge.

TREASURER'S REPORT

Upon motion by Mark Hills, seconded by Steve Pany, the October Treasurer's report and checks 11406-11481 were approved as presented. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

OLD BUSINESS:

NEW BUSINESS:

Supervisor Heintzelman recessed the regular meeting in order to conduct a Public Hearing to hear comments on proposed Ordinances.

ORDINANCE 2016-3 AMENDMENTS TO ORDINANCE 2006-2

Ordinance 2016-3 amends Ordinance 2006-2 regarding provisions of the zoning ordinance pertaining to requirements for an Active Adult Residential Community.

Atty. Young noted that the Ordinance was duly advertised and gave a brief synopsis of Ordinance 2016-3

A stenographer recorded the proceedings; a copy of the transcript of the hearing shall be placed in the Minute Book.

Upon motion by Mark Hills, seconded by Steve Pany, the Board adopted Ordinance 2016-3. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes.

- Heather Skorinko, Clearview Rd, Coplay, stated she was in favor of this ordinance and the changes it makes to the Active Adult Community Ordinance.

Supervisor Heintzelman resumed the regular meeting.

HOPPES MINOR SUBDIVISION PRELIMINARY/FINAL

Duane Hoppes, Darryl Hoppes, and Diane Selig, presented the Hoppes Family Trust Minor Subdivision Plan to the Board. Upon motion by Steve Pany, seconded by Mark Hills, the Plan was approved as a Preliminary/Final subject to the following conditions:

1. The Developer shall comply with all of the recommendations contained in the letter from the General Planning Engineer October 27, 2016.
2. Developer shall comply with all of the recommendations contained in the letter from the Sewage Enforcement Officer dated September 21, 2016.
3. The Developer shall comply with all of the recommendations contained in the letter from the Zoning Officer dated September 22, 2016.
4. The Developer shall comply with all of the recommendations of the Planning Commission Meeting of October 25, 2016.
5. The Developer shall comply with all of the provisions contained in the Planning Administrator's checklist letter dated October 21, 2016.
6. The Developer shall contribute $ 2,500.00 to the Recreation Fund - deferred, see motion.
7. The Developer shall contribute $ 200.00 to the Traffic Impact Fund - deferred, see motion.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

MOTION - Upon motion by Steve Pany, seconded by Mark Hills, the Board deferred the Recreation and Traffic Impact fees until such time that the residual tract is developed. Fees in effect at that time shall apply.

HOPPES MINOR SUBDIVISION WAIVERS

Duane Hoppes, Darryl Hoppes, and Diane Selig, on behalf of the Hoppes Family Trust Minor Subdivision Plan, requested the following waivers:

1) Natural features within 200’ of the site (section 5.03D);
2) Natural features on residual track except for a well in the middle of field and permanent easement for storm drainage (section 5.03D.1-5, &7);
3) Right-of-way dedication (Section 5.03G16); and
4) 20’ utility easement adjusted to 10’ along the western, northern and eastern property lines (Section 10.22).

Upon motion by Steve Pany, seconded by Mark Hills, the waivers were granted. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

LEHIGH VALLEY SPORTING CLAYS 2-LOT SUBDIVISION

Phil Malitsch presented the Lehigh Valley Sporting Clays Plan to the Board. Upon motion by Steve Pany, seconded by Mark Hills, the Plan was approved as a Preliminary/Final subject to the following conditions:

1. The Developer shall comply with all of the recommendations contained in the letter from the General Planning Engineer November 4, 2016.
2. Developer shall comply with all of the recommendations contained in the letter from the Sewage Enforcement Officer dated September 21, 2016.
3. The Developer shall comply with all of the recommendations contained in the letter from the Zoning Officer dated September 22, 2016.
4. The Developer shall comply with all of the recommendations of the Planning Commission Meeting of September 27, 2016.

LEHIGH VALLEY SPORTING CLAYS continued . . .

5. The Developer shall comply with all of the provisions contained in the Planning Administrator's checklist letter dated October 31, 2016.
6. The Developer shall contribute $ 2,500.00 to the Recreation Fund.
7. The Developer shall contribute $ 200.00 to the Traffic Impact Fund

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

LEHIGH VALLEY SPORTING CLAYS WAIVERS

Phil Malitsch, on behalf of the Lehigh Valley Sporting Clays Plan, requested the following waivers:

1. Saldo 5.02.A.1 & 6.02.A2 to submit as a preliminary/final;
2. Saldo 5.03.C.20 requirement of development scheme for parent tract;
3. Saldo 5.03.D.1-5 & 7requirement to show natural features on Lot 1;
4. Saldo 5.03.E.5-8 requirement to show existing and manmade features for Lot 1;
5. Saldo 5.03.G.8, 10-14, 19; 10.06.A.4, 7, & requirement to provide roadway frontage, existing R-O-W and cartway to be maintained as is; and
6. Saldo 10.17.B.2.c requirement to provide monumentation along entire boundary of Lot 1.

Upon motion by Steve Pany, seconded by Mark Hills, the waivers were granted. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

RELEASE OF LEGAL & ENGINEERING ESCROW

After consultation with the Solicitor and the General Planning Engineer, Secretary/Treasurer Brenda Norder recommended the following escrows for legal and engineering be returned:

Kedl Minor Subdivision	$ 8,149.53
Jarrett Zuber Minor Subdivision	2,606.00

Upon motion by Mark Hills, seconded by Steve Pany, the Board authorized the Treasurer to return the escrow balances. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

APPLICATION TO JOIN NORTH WHITEHALL TOWNSHIP AGRICULTURAL SECURITY AREA

The Secretary received the following proposal for addition to the North Whitehall Township Agricultural Security Area:

R. Louis and Susan Mickley	41.72 acres

AUTHORIZE ADVERTISEMENT FOR APPOINTMENT OF CPA FIRM

Upon motion by Mark Hills, seconded by Steve Pany, the Board authorized the Secretary to advertise a notice that the North Whitehall Township Board of Supervisors intends to appoint a certified accounting firm to conduct the North Whitehall Township Fiscal Year 2016 Audit. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

MANAGER'S REPORT

2017 BUDGET PRESENTATION – Mr. Bartlett summarized the revenues and expenses for the General Fund and the Small Funds.

- Ronald Roth, Rt. 309, Schnecksville, asked which dump truck was being replaced.

2017 BUDGET TENTATIVE ADOPTION
Upon motion by Steve Pany, seconded by Mark Hills, the Board tentatively adopted the 2017 proposed budget, with the exclusion of the Mary Ann's traffic signal and the Park Valley Bridge items from the Capital Projects Fund, and authorized the advertisement of same as being available for public inspection. Adoption of the budget is scheduled for December 5, 2016. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes.

- Mr. Bartlett reminded residents not to place items such as bricks, rocks, etc. to secure their leaves during leaf collection. These items, if not removed, can damage the equipment.
- Mr. Bartlett has sent a letter to PADOT requesting a speed study be conducted on Mauch Chunk Road. He has also sent a letter to PADOT regarding the condition of the damaged Coffeetown Road bridge.

SOLICITOR'S REPORT
Atty. Young noted that an Executive Session was held on October 11, 2016 to discuss matters of litigation.

COMMENTS FROM THE FLOOR:

- Ray Deutsch, Vista Dr., Coplay, thanked the Public Works Department for their work on the Ironton Rail Trail and noted the future plans for the trail include a kiosk and pavilion. He plans to purchase a pavilion kit and requested the township crew construct it.
- Heather Skorinko, Clearview Rd, Coplay, inquired about the Ag. Security Board.
- Ronald Roth, Rt. 309, Schnecksville, inquired about the position of the part-time zoning officer, the status of the sewage treatment plant, and the timing of the traffic signal at Levans and Mauch Chunk Roads.
- Rich Townsend, Erika Unger, and Christina Cayne, all of Kirk Street, Slatington, informed the Board of the unacceptable conditions of one property on their street and requested the township enforce cleanup of the property.
- Ralph Fisher, Echo Road, Slatington, complained about the dumping on 1935 Echo Road.
- Gerry Makovsky, Abbey Road, Coplay, requested the minutes be updated on the website.
- Jeff Johnson, Old Mile Hill Rd, Orefield, voiced his concerns regarding the following items: storm water runoff into his fields from Roberts Road, the filled-in swales on properties along Independence Drive, sight distances at Tannery and Bellview Roads and Spruce and Washington Streets, the grading of the lots on Colleen Drive encroach on his fields, and questioned why some building permits are issued without NPDES reviews.

ADJOURNMENT Meeting adjourned at 9:17 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer